

# SAINT AUGUSTINE'S COLLEGE

Code: 202201

AP#:

## TRANSFER REQUEST INFORMATION FOR UPPER GRADES

September 2022

**A \$40.00 NON-REFUNDABLE APPLICATION FEE MUST BE SUBMITTED WITH THESE FORMS.**

Thank you for your interest in St. Augustine's College! Students can only apply for transfer for the beginning of the school year in September **for entry into grades 8 through 10**. Transfer students are only considered if space is available in the requested grade level and after evaluation of the student's documents. Because schools have varying grading scales, **applicants are evaluated according to the standards of St. Augustine's College**.

The school has an obligation to those students currently enrolled, and therefore must accommodate students advancing to the next grade and/ or repeating a grade before considering transfers. Therefore, you will not receive a response to your application until we have completed our review of the current students.

We are unable to accept every student that expresses an interest in our school due to space limitations and the competitive process. Therefore, we must note specifically that completing the application for enrollment for upper grades **does not guarantee** a seat at St. Augustine's College.

THE REQUIREMENTS FOR APPLICATION ARE AS FOLLOWS: (IF ANY ITEM IS MISSING, THE TRANSFER REQUEST WILL NOT BE CONSIDERED.)

1. Completed transfer request form
2. Passport-sized photo
2. Academic records / transcript from current school (in a sealed envelope marked with school's logo)
3. Essay on the topics attached
4. TWO references from an individual that can testify to the character of the student, such as a principal, counselor, teacher, coach or pastor (**ONE must be from principal or counselor.**)
5. \$40.00 (cash) non-refundable application fee

For Office Use Only	
Fee	
Receipt #	_____
Date:	_____

Attach passport size photo
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**SECONDARY SCHOOL INFORMATION** (Please list all secondary schools attended)

Name of School	From Grade	To Grade	Years Attended
_____	_____	_____	_____
_____	_____	_____	_____

Has the applicant ever been subject to school disciplinary action (i.e. expulsion, suspension, and probation)? \_\_\_\_\_ If yes, please explain.

\_\_\_\_\_

What organizations / sports / activities / clubs does the student participate in at school?

\_\_\_\_\_

Please rate student's academic standing in his / her class. Check [  ] one.

[  ] Excellent      [  ] Good      [  ] Average      [  ] Below Average

Please list any academic awards, honours or certificates that the applicant has received.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please state reason for requesting a seat at St. Augustine's College.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email contact: \_\_\_\_\_

I hereby affirm that all information is complete and accurate.

Date: \_\_\_\_\_

Signature of Parent / Guardian: \_\_\_\_\_

